

MYRTLEFORD P12 COLLEGE

INTERIM STUDENT CODE OF CONDUCT

Students will.....

Speak and act with respect for others.

Students will avoid causing distress to others.

Students will come to class prepared to work and will follow instructions given by the teacher in charge of the class.

Students will complete homework as set by their teacher.

Students will care for their own property and respect the property of others.

Students will accept the consequences of their own behaviour.

Students will 'think safe' and respect rules about health and safety.

Students will wear uniform.

Consequences:

These are presented from least to most severe. The consequence selected by the person in authority will reflect prior incidents, severity of the offence and the need to protect the learning and safety of others.

Removal from class

To corridor

To another classroom

To Team Leader or Year Coordinator*

To Assistant Principal's office*

Yard Duty

Detention* ^

Internal Suspension* ^

Formal Suspension#

** These consequences will always (Prep to Year 6) or usually (Year 7-12) be reinforced by a note or phone call home to parents.*

^ These consequences require prior notification to parents, which will normally be a phone call, reinforced in writing.

#Only the Principal and Ass't P have the authority to impose this consequence. However, Acting Assistant Principal (appointed in the absence of either the Principal or the Assistant Principal) may do so. A suspension will be followed by a conference with the student and parent before readmission to normal classes

Internal Suspension guidelines:

- Student works in Assistant Principal's office or other quiet location
- No mobile phone or i-pod unless specifically negotiated with the teacher in charge
- Recess and lunch breaks may be taken at normal times if so determined by the teacher in charge

Documentation

Letters home to commend good behaviour : blue

Incident notification to parents: yellow

Homework overdue reminder: white

Yard duty record sheet: (Prince Street) – goes to Assistant Principal

SAFETY & SECURITY

All Year 7-12 students are assigned a locker and expected to take responsibility for the security of their belongings by providing a combination lock.

Students should not run in classes or corridors

Students should not be in corridors or buildings during lunch or breaks, other than to visit the staffroom or office.

Students are not to walk in the grounds wearing headphones, and are urged for safety reasons not to do so while walking to school

Students are not to use their phones to take unauthorised photographs of others

MOBILE PHONES AT SCHOOL

Students in Years prep – 6 are not to bring mobile phones to school.

Students in Years 7-12 may bring phones but must take responsibility for the security of their own phone (locked locker) and must not use in class.

CAMERAS/PHONES USED AS CAMERAS

Students are reminded of the legal implications of misuse of cameras to take unauthorised photographs.

IPODS and SIMILAR DEVICES

Students are not to bring these to school (Prep – 6) or to class (7-12) unless at the specific direction of the class teacher. Students breaking this rule will have the phone confiscated by the teacher, who will lodge the phone at the general office, where it can only be collected by a parent.

UNIFORM

Students are to be in complete school uniform at all times whilst at school. Facial piercings other than ear or small nose piercings are not permitted. Failure to do so leads to the following

- First offence = warning;
- Second offence = yard duty;
- Third offence = withdrawal from class for the day.

Parents are required to provide a note for each day that the student is out of uniform.

Second-hand uniform is for sale. The school provides assistance to families unable to afford uniform.